



Nomination form



Outstanding Achievement Awards

For the first time, BHR will be holding an awards ceremony to recognise outstanding individual or team achievement and performance within the Trust. The Trust wants to acknowledge and celebrate the achievements of our staff at a special event on the 18th July 2007.

For each of the categories the Trust will be looking at nominations that demonstrate where and how staff have delivered beyond that expected from any employee(s) as a normal part of their daily work.

Eligibility

Staff nominated must fall into one of the following groups:

- Be an employee of BHR
- Work as a volunteer at one of the BHR sites
- Be an employee of Catalyst, Initial, Sodexho, Siemens and contribute to delivering patient care at one of BHR's sites

Categories for the Awards are:

- Outstanding patient care - for exceptional patient care
- Exceptional service award
- Research/audit into action
- Most improved Environment
- Service user and carer award
- Working smarter - not harder
- Innovation award - excellence and innovation in patient care
- Lifetime Achievement Award
- Unsung Hero
- Most Improved Team Morale

To nominate a member of staff for an award you must complete this form and return it to: Tracy Kinchin, PA to Deputy Chief Executive/Director of Operations & Service Development Trust Offices, 1st Floor Neutral Zone, Queen's Hospital. Extension number 2905 email: tracy.kinchin@bhrhospitals.nhs.uk

The deadline for receipt of forms is 4pm on Friday, 15th June 2007.

Nominations can be hardcopy or by email.

Those identified to receive an award will be notified in writing by 30th June 2007.

Please note that the performance you wish to recognise MUST fall into the category description on the form and reflect performance in 2006/07.



BHR Education & Learning Department



Barking, Havering and Redbridge Hospitals 
NHS Trust

SIEMENS



Name of person or team being nominated:
Ward/Department nominee/s work in:
Site:
Your name:
Your relationship to nominee:
Your telephone no/email address (if applicable):
Do you prefer your nomination to remain anonymous from the nominee yes/no

Categories: *Please tick one category only below*

Title	Criteria	tick box
Outstanding Patient Care	An award for an individual or team that have demonstrated evidence of exceptional patient care	
Exceptional Service Award	For demonstrating exceptional service contribution beyond that expected of our staff	
Research/Audit into Action	For undertaking a piece of research or audit which has resulted in a demonstrable improvement in care for patients	
Most Improved Environment	An award to staff who have adjusted/adapted their accommodation /department to improve the environment in which patients receive their care	
Service User and Carer Award	For an outstanding contribution in meeting the needs of service users and carers	
Working Smarter not Harder Award	For a change in working practices which evidences improved service delivery with the same or less resources	
Innovation Award	For new ideas or a new approach that has resulted in improved practice and patient care	
Lifetime Achievement Award	For the exceptional long-term contribution of an individual in their chosen field of work	
Unsung Heroes Award	For an individual/team who consistently make an outstanding contribution but whose role is not traditionally applauded in the NHS e.g. back of house staff, complaints team, etc	
Most improved Team Morale	For the team who can demonstrate how they have improved the morale of the team and consequently enhanced performance	

Reason for nomination - In less than 150 words describe how this (these) individual(s) have met the category you have chosen. Nominations will be judged against the following core statements:

The nominee/s has:

- Made a significant difference to the lives of service users/carers and/or other staff
- Demonstrated exceptional leadership skills
- Been creative / innovative / dedicated
- Made improvements to the in or outpatient experience
- Worked as part of an effective team
- Gone above and beyond the call of duty

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If you would like this form in any other format, please call Sue Kennard on extension 2848

[Further forms can be obtained from Jenny Garvey, Education Centre, Queen's ext 4960 or 01708 435560](#)

The decisions of the short listing and judging panels will be final and no correspondence will be entered into regarding the decisions.