



Nomination form



Outstanding Achievement Awards

Barking, Havering and Redbridge University Hospitals NHS Trust will be holding the fourth annual event to recognise outstanding individual or team achievement and performance within the Trust. The Trust wants to acknowledge and celebrate the achievements of our staff at a special event on the 21st July, 2010.

For each of the categories the Trust will be looking at nominations that demonstrate where and how individuals/teams have delivered beyond that expected as a normal part of their daily work.

Eligibility

Staff nominated must fall into one of the following groups:

- Be an employee of BHRUT
- Work as a volunteer at one of the BHRUT sites
- Be an employee of a partner organisation e.g. Catalyst, Initial, Sodexo, Siemens and contribute to delivering patient care at one of BHRUT's sites.

Categories for the Awards are:

- Outstanding patient care - for exceptional patient care
- Most improved environment
- Working smarter - not harder
- Unsung hero - BHRUT staff
- Unsung hero - partner organisations
- Lifetime achievement award

To nominate a member of staff for an award you must complete this form and return it to:
The Communications Office, Trust HQ, 1st Floor Neutral Zone, Queen's Hospital.

Nominations with insufficient evidence cannot be considered.

The deadline for receipt of forms is 4pm on Friday, 4th June 2010.


Those nominated for an award will be notified in writing by 25th June 2010.

Please note that the performance you wish to recognise **MUST** fall into the category description on the form and reflect performance in 2009/10.

The decisions of the short listing and judging panels will be final and no correspondence will be entered into regarding the decisions.



BHRUT Education and Learning Department

Barking, Havering and Redbridge 
University Hospitals
NHS Trust



SIEMENS



Personal details - *please answer all questions below*

Name of person or team being nominated:

Ward/Department nominee/s work in:

Site:

Your name:

Your relationship to nominee:

Your telephone no/email address (if applicable):

If you would prefer us to withhold your details from the nominee/s please tick here

Categories: *Please tick one category only below*

**tick
box**

Title

Criteria

Outstanding
Patient Care Award

For an individual or team that have demonstrated evidence of exceptional patient care

Most Improved
Environment Award

For staff who have adjusted/adapted their place of work/ department to improve the environment in which patients receive their care

Working Smarter
not Harder Award

For improved service delivery, through changed working practices, with the same or less resources

Unsung Hero/Heroes
Award - Partner
Organisations

For an individual/team who consistently make an outstanding contribution but whose role is not traditionally applauded in the NHS e.g. domestics, porters, security, catering

Unsung Hero/Heroes
Award - BHRUT staff

For an individual/team who consistently make an outstanding contribution but whose role is not traditionally applauded in the NHS e.g. BHRUT back of house staff, etc

Lifetime Achievement
Award

For the exceptional long-term contribution of an individual in their chosen field of work

Reason for nomination

Please complete as many of the boxes below as possible with information to support your nomination.

Give examples where the nominee/s has/have made a significant difference/improvement to the lives of service users/carers and/or staff.

Give examples where the nominee has demonstrated exceptional interpersonal skills.

Give examples where the nominee has been inspirational/creative/innovative in the delivery of services.

Give examples where the nominee has gone above and beyond the call of duty either individually or as part of a team.

If you would like this form in any other language or print size, please call Freephone on 0800 839 8324 or Textphone 07932 942389

Further forms can be obtained from Jenny Garvey, Education Centre, Queen's ext 4960 or 01708 435560